



Thank you for your interest in working with us!

Dear Applicant

Thank you for your interest in working as a Carer with Caremark. We are a friendly and supportive company that offers *flexible hours to suit* your lifestyle. **We pay up to £10 per hour*** and believe you will not get a better pay rate locally. You will receive free training and full supervision.

Please complete the enclosed Application Form and send/drop it back to our office. *(If posting please ensure you have the correct postage stamp)*. We will review the application and offer you an interview if suitable. Please note: We are not always able to inform you after the interview whether or not you have been successful. After the interview there is sometimes time to complete your Criminal Records Bureau (CRB).

PLEASE BRING THE FOLLOWING WITH YOU;

- Passport/Driving Licence
- Birth Certificate and Marriage Certificate
- Proof of National Insurance (Card/Payslip/P45/P60) – Please note you are not allowed to work without this (Have NI Number).
- A cheque for £58** payable to Caremark (£44 Enhanced CRB , £6 POVA Check + £8 3rd party processing fee) - We do not profit from this payment. This is refunded to you after you have worked regularly for Caremark for 6 months.
- 2 Utility Household Bills with your name and current address – dated within the last three months.
- 5 Year Address History.
- 2 Names of References (1 should be your present or previous employer).
- 2 Passport Size ID Photos.

Please see the enclosed ID list to ensure you have the correct documents.

I look forward to meeting with you soon.

Yours sincerely

Caremark (Welwyn & Hatfield)

Enc. Application Form, Job Description, ID List, Map

* The £10 per hour rate is for basic weekend and includes holiday pay. We pay £9 per hour weekdays.

** The CRB fee is non refundable should you cancel your application.